

AGENDA with MINUTES

Ballantrae P.S. School Council In-Person/Virtual Meeting

Jan. 12, 2023 — 7:00pm

Council Executives: Indu Bains and Anne Dupuis, Co-Chairs | Maria Philp, Secretary | Joy Billington and Maggie Kobold, Co-Secretaries | Robyn Hadder, Treasurer | Indu Bains and Maria Philp, Social Media Officers

Voting Members: Kristy | Marny | Claudia | Michaela | Jessica | Robyn | Maggie | Anne | Amanda | Joy | Maria | Indu

Attendees: Indu Bains | Maria Philp | Jessica Hackert | Marny Watson | Maggie Kobold | Nadia Jackson | Eila Alopaus | Michaela Muir

Staff Attendees: Craig Barton, Principal

Regrets: Joy Billington, Amanda Williams, Anne Dupuis, Robyn Hadder, Claudia Bargellini, Ashley Hooke, Kristy Karkanas, Aoife McDermott, Cindy Cheng, Sue McKnight

Item	Owner	Action
<p>Welcome!</p> <ul style="list-style-type: none"> • Hybrid meeting (although meeting was set up as hybrid, there were no remote attendees) • Land Acknowledgement by Craig • Approval of minutes from November 24 <ul style="list-style-type: none"> ○ Marny and Maggie • Would council like to be able to add <i>open discussion</i> topics to the agenda at the beginning of meetings? Indu to send this out as a voting item via e-mail. 	<p>Indu Craig</p>	<p>Indu to send out a voting item about adding <i>open discussion</i> items to the agenda at the beginning of meetings.</p>
<p>Principal's Report</p> <ul style="list-style-type: none"> • Principal Update & Profile Discussion <ul style="list-style-type: none"> ○ Craig is our temporary principal. He will be here until June; not sure about what happens after that. ○ Existing principal profile is good, no edits have been submitted. ○ If council members have any comments/changes to be made to the principal profile, please send them to Indu. ○ Council will finalize the principal profile at the next meeting. • School & Board Status <ul style="list-style-type: none"> ○ No updates to report. • Student Leadership Initiative Updates <ul style="list-style-type: none"> ○ They are working on a graphic that lists the spirit days for the school year. It will be ready by the end of this week or early next week. • Spirit Wear <ul style="list-style-type: none"> ○ Free shipping offered; orders are due January 20. • Snow Relocation School? <ul style="list-style-type: none"> ○ School board still need to confirm this. 	<p>Craig</p>	<p>If council members have edits to be made to the principal profile, send them to Indu.</p> <p>Council will finalize the principal profile at the next meeting.</p> <p>Craig to confirm with board about snow removal.</p>

Item	Owner	Action
<ul style="list-style-type: none"> • New School Resource - UFLI <ul style="list-style-type: none"> ○ University of Florida Literacy Institute (UFLI, pronounced “you fly”). ○ UFLI is an ongoing effort by UF faculty, students, and staff to improve literacy outcomes for children learning to read. ○ This resource focuses on the science of reading and skills that build on each other (ie. phonics, etc.) ○ There are free online resources for parents. ○ UFLI is in line with the government’s “Right to Read” report. ○ Resources will be going home with students as they progress through the program. ○ This is the first year that our school has used it. ○ It was ordered in November and only just arrived. ○ It was designed to be used by entire primary classes, but it can be used for other students as well who would benefit from it (not just primary grades). • Council Forum <ul style="list-style-type: none"> ○ Will be held on February 15. ○ 2-3 council members can attend. ○ It is being held in person at Sutton and Mulock High Schools. ○ More information about which location our members should attend is still to come. 		<p>2-3 council members can attend the forum.</p>
<p>Fundraising Plan Status</p> <ul style="list-style-type: none"> • Update on Fundraising Plan <ul style="list-style-type: none"> ○ Craig has obtained 1 quote for tarmac painting, but we require 2 more. ○ Companies will not quote until the spring because they need to come to the school and do measurements, etc. once the snow clears. • New Items? <ul style="list-style-type: none"> ○ Robin Filtsos would like some additional books for the library. ○ If the school runs a Scholastic Book Fair, the library will receive money/credit to be used on new books. • Order of SIP According to Priority <ul style="list-style-type: none"> ○ Teacher Petty Cash \$100/teacher ○ Tarmac painting ○ Recess equipment ○ Chromebooks ○ Grad subsidy ○ Self-regulation equipment <ul style="list-style-type: none"> ▪ We might be able to get a grant for this item. Maggie to investigate. ○ Instruments ○ Indoor Recess Equipment ○ Books for library 	<p>Craig</p>	<p>Craig will get 2 more quotes for tarmac painting in the spring.</p> <p>Robin to investigate holding a book fair.</p> <p>Maggie to look into grant for self-regulation equipment.</p>

Item	Owner	Action
<p>Financials</p> <ul style="list-style-type: none"> • Review of current financials <ul style="list-style-type: none"> ○ Craig/Indu still need to work on tracking previous year's finances; will review on the upcoming PA Day. • Google Sheet is now active and tracking the <u>current</u> year's finances...Robyn is not using the Google sheet quite yet, but she's keeping track in the binder 	Indu	<p>Craig and Indu to look into previous year's finances to explain this year's opening balance.</p> <p>Robyn is working on tracking this year's finances.</p>
<p>Teacher Report</p> <ul style="list-style-type: none"> • Holiday Concert Recap <ul style="list-style-type: none"> ○ Highly successful; lots of fun. • Extracurriculars <ul style="list-style-type: none"> ○ Free-throw competition was held today. One student is moving on. ○ Junior girls' and boys' volleyball is underway. Off-site tournaments for both are coming up soon (next couple of weeks). ○ Games Club is still going strong. ○ Play Program is starting up. It is for grades 4-5. A Public Health nurse comes to the school to train students to become "play leaders" who would then be leaders for grades K-3 at recesses. The training will take place over 3 lunch hours and gives these grade 4-5 students a leadership opportunity. Each leader will pick 1 recess per week to lead the K-3 students in cooperative games. Students seem engaged and are giving lots of great ideas. • Plans for Rest of the Year <ul style="list-style-type: none"> ○ Running any extracurricular activity is done by school staff on a strictly voluntary basis. ○ A staff volunteer to run the yearbook has not yet come forward. 	Craig	
<p>Council Business</p> <ul style="list-style-type: none"> • Pizza Toonie Slices <ul style="list-style-type: none"> ○ At present, we are breaking even on Toonie sales (each slice costs us \$2). ○ Should we increase the price to \$3 per slice? ○ Indu will send this out as a voting item via e-mail. • Kid's Kitchen <ul style="list-style-type: none"> ○ Craig has set up Kid's Kitchen as a second lunch option for parents. ○ Lunch is being offered every Tuesday. ○ Parents can log into the website and order directly from them. Parents have the option to switch what is ordered every week and can order as often as they want. ○ The school earns \$0.25 per order. While this is not as profitable as our pizza program, it requires no volunteers. As discussed, this is more of a convenience to parents. 	Indu Anne Maria	Indu will send out price increase proposal as a voting item via e-mail.

Item	Owner	Action
<ul style="list-style-type: none"> • Communications/Parent Update – Parent Survey <ul style="list-style-type: none"> ○ Parents who have questions or concerns or want to comment anonymously can use the Google form. The link is always included in the school newsletter. • February WS Food Bank Drive - SCO <ul style="list-style-type: none"> ○ Collect money on SCO as opposed to collecting food. ○ Run it for 1 week; try to tie in with Family Day. ○ It will run Feb. 6-10. ○ All money raised will go to the food bank. • Family Movie Night <ul style="list-style-type: none"> ○ End of Feb. before March break. ○ Thursday is permit night, so a Thursday would work. ○ Could be held on Thurs. March 2. ○ We would require ACF \$650 for licence, but that cost is more than we would raise. ○ We could hold a <u>Games Night</u> instead. <ul style="list-style-type: none"> ▪ We could set up various game stations (Twister, cards, board games, puzzles, etc.). Students/siblings could bring their favourite games. ▪ Physical activities could be set up in the gym (freeze dance, Just Dance). ▪ We would make sure that there would be activities for all ages. ▪ Would be drop-in 5:30-8:30pm (families can join in whenever they arrive). ▪ Would be free for families (not a fundraiser). ▪ Maggie, Jessica, Nadia, Marny will work on this event. ▪ Bring ideas to the next meeting. • April Little Caesar's <ul style="list-style-type: none"> ○ Ashley has last year's flyer, it can be used again year; just needs updates. ○ Hopefully, we will meet the minimum required to qualify for free delivery to the school this year (min. order is 200 kits), but if we don't, we will need someone to pick up the pizza/cookie kits and bring them to the school. ○ Eila might be able to do the pick-up. ○ Little Caesar's now has a gluten-free kit. ○ The kits can stay at room temperature for 12 hours and then they can be refrozen, so we will be able to distribute them to parents in the gym this year (no more COVID restrictions). ○ Maggie and Michaela are on it. ○ Do we have to use SCO or can we use Little Caesar's website? Craig to find out. 		<p>Bring any Games Night ideas to the next meeting.</p> <p>Craig will find out if we can use Little Caesar's website to collect orders this time.</p>

Item	Owner	Action
<ul style="list-style-type: none"> • Kernels Popcorn <ul style="list-style-type: none"> ○ Orders need to be picked up at the Upper Canada Mall in Newmarket. ○ We could try it for a week and see how much student interest there is. ○ Jessica is waiting to hear back for more information...what flavours fit the Healthy Schools guidelines? She will have more information by the next meeting. • June Community BBQ Update (Lion's Club?) <ul style="list-style-type: none"> ○ It costs \$200 to rent the Ballantrae Community Centre, plus \$26 for insurance. ○ This could be an opportunity to have vendors. (No longer need to worry about vendors on school property.) • School Banner for Off-Site Events Update <ul style="list-style-type: none"> ○ The banner as not been found yet. • Sub Lunch Program Update <ul style="list-style-type: none"> ○ Council decided that 2 lunch programs are enough. • Snacks and Doodads Sale Update <ul style="list-style-type: none"> ○ Students cannot sell "doodads", so we are not moving forward with this idea. 		<p>Jessica will bring more information to the next meeting.</p> <p>School will continue to hunt for the banner.</p>
<p>FUN-raising</p> <ul style="list-style-type: none"> • FundScrip Update (Jessica) <ul style="list-style-type: none"> ○ \$449.96 was raised. ○ If we run it again next year, it should be done earlier (ie. Nov. 1) so that families can use it to purchase for Christmas. • Poinsettias Update (Michaela) <ul style="list-style-type: none"> ○ \$185.00 was raised. • Virtual Book Sale by Scholastic <ul style="list-style-type: none"> ○ On hold for the moment. • New Year Dance-A-Thon <ul style="list-style-type: none"> ○ Will be held on January 26. ○ Pep Rally was held before the holiday break. ○ Pledges are due on January 24. ○ Dance announcements can be played on the morning announcements. ○ Music List – families can go online to make music requests, but only appropriate music will be played. ○ Décor – In addition to lights, Amanda will create a balloon arch for the gym entrance. ○ Food – No food, no students will be in the gym during lunch hour. ○ Staff will be able to take photos. ○ What is the time range during which the company will be at the school? Jessica to let Craig know, then Craig will take care of the dance/class schedule (grades will be appropriately grouped). ○ Cosmic Store – a few parents will be needed to run it. ○ Would be great to have a few parents on-site for the dance. 	<p>Indu Jessica Michaela</p>	<p>Amanda to create balloon arch.</p> <p>Jessica will find out the time range.</p> <p>Need parents to help with the Cosmic Store.</p> <p>Need some parents on-site during the dance.</p>

Item	Owner	Action
<ul style="list-style-type: none"> ○ Marny, Michaela, Jessica, Amanda, Craig are working on this event. 		
<p>Meeting Adjourned</p> <p>Future Meeting Dates: Feb. 23rd, April 13th, May 25th</p> <ul style="list-style-type: none"> - Need to reschedule May 25th; June 1st? Indu to send out reschedule date as a voting item via e-mail. <p>• Meeting adjourned at 9:00pm. Thank you all!</p>	Indu	Indu to send out rescheduling May 25 meeting day to June 1 as a voting item via e-mail.

Fundraising Plan for 2022-2023 School Year

School Improvement Plan (SIP)	Draft School Fundraising Plan	Timeline	Amount
Learning and Teaching	Teacher Petty Cash (16x100)	Winter	\$1,600.00
	Grad Subsidy	Spring	\$500.00
	New instruments For Extracurricular Band	Winter	\$2,000.00
Technology	Refresh Aging Chromebooks x10	Spring	\$3,200.00
Equity & Inclusivity	Self-Regulation Equipment	Winter	\$200.00
Engagement/Well- being	Indoor Recess equipment (Games, Cards etc... based on student interests (11 homerooms x 100)	Winter	\$1,100.00
	Recess equipment Basketballs, skipping ropes, soccer balls	Spring	\$200.00
Environment	School Pavement Painting	Spring	\$4,000.00
		TOTAL	\$11,200.00